Continuing Education Unit (CEU)

# SUBMISSION FORM

## First Renewal

- Students earning their QWEL certificate on or before June 30th must submit their units on or before January 1st of the following year.
- Students earning their certificate on or after July 1st will be required to submit their units on or before January 1st of the second year.

## Ongoing Renewal

- After the initial renewals all certificates will be renewed annually on or before January 1st.
- There will be a thirty-one day grace period given for renewals, so all QWEL certificates that have not submitted their continuing education units by January 31st will become non-active .
- In order to become current/active the person must retake the QWEL test.

**To submit CEUs,** please complete this form and submit by fax to **(707) 524-3782** or by mail to:

**QWEL CEUs/Water Conservation**
**Sonoma County Water Agency**
**PO Box 11628**
**Santa Rosa, CA 94506**

| Name (First/Middle/Last) | | |
|---|---|---|
| Company/Title | | |
| Mailing Address | | QWEL Certificate Number |
| City | State | Zip Code |
| Telephone | E-mail | |

| Date of Activity | Title/Description | Sponsoring Organization | Number of CEUs |
|---|---|---|---|
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